



# Vigo Parish Council

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Vigo Village Hall  
The Bay, Vigo Village  
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## TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that a Meeting of the Parish Council will be held in Vigo Village Hall on **Monday 18<sup>th</sup> November 2019 at 7.30 pm**, which meeting Members are summoned to attend.

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

### AGENDA

- 1) To Receive Apologies for Absence
- 2) To Receive Declarations of Interest

#### Suspension of meeting for:

- 3) Questions from the press and public
- 4) Borough and County Council Representative Reports
- 5) Police and Community Warden Reports
- 6) To Approve the Minutes of the Full Parish Council Meeting held on 21<sup>st</sup> October 2019
- 7) To discuss Matters Arising from previous minutes not otherwise on the agenda  
Information only, no motions proposed, or decisions taken under this item
- 8) To discuss any Grounds Maintenance, Tree or Grass Cutting issues noted.
- 9) Defibrillators in Vigo.
- 10) Induction, Training and Conference attendance.
- 11) Upkeep of seating area in The Bay and The Bay in general (hall / shops)
- 12) Planning:
  - a) Tree Preservation Applications
    - 20191146: 4 The Coach Drive: remove 1 x ash, remove 1 x conifer, remove overhanging limbs from garden x3.
  - b) Full Planning Applications
    - None noted at time of agenda publication
  - c) Covenant Three Applications:
    - 11 Ferndown: replacement windows and doors.
    - 20 Churchside: replacement door and cladding

- d) Other Planning Matters:  
• 2 x enforcement issues.

- 13) To discuss any requests from and matters regarding residents
- 14) To discuss and update on any covenant breaches.
- 15) To discuss any Highways and Gravesham issues.
- 16) To receive an update and discuss any Play Area Issues (Play Park and Ball Park).
- 17) Flooding in Vigo.
- 18) Community Tree / Subsidence Claim
- 19) Adoption of Kent Association of Local Councils Community Awards Scheme
- 20) Trosley Country Park parking
- 21) Halloween / Firework issues in Vigo
- 22) Social Media / Website / IT
- 23) Finance:
- a) To note any payments made since the last meeting
  - b) To authorise payments due (schedule of payments to follow)
  - c) To note any income received (schedule of income to follow)
  - d) Other finance issues to note / Responsible Financial Officers Report
  - e) To note the actual vs budget spend for the seven month period ended 31.10.19
  - f) To approve the bank reconciliation for the period ended 31.10.19
  - g) To note the internal auditor report for the year ended 31.03.19
  - h) To discuss a grant application from Stansted & Fairseat Historical Society
  - i) To discuss and agree the budget for 01.04.20 – 31.03.21.
  - j) To agree the precept figure for 2020/2021
- 24) To receive the Chairs Announcements
- 25) To receive a report on the WWI / WWII exhibition held in Vigo.
- 26) To receive the Clerks Report and to note Correspondence received.
- 27) Reports from Working Parties.
- 28) Reports from Other Organisations and Bodies
- a) Vigo Village Hall
  - b) Joint Transportation Board
  - c) Trosley Country Park Liaison Group
  - d) Kent Association of Local Council Gravesham Group
- 29) Any Other Urgent Business at the Chairman's discretion.  
Information only, no motions may be proposed, nor decisions taken under this item.

**Closed Session:**

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, due to the confidential nature of the next item the public and press will be asked to leave the meeting

- 30) Land Enclosure

**The Parish Clerk Dated: 12<sup>th</sup> November 2019**