



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
Kent DA13 0TD
Tel: 01732 823337
Email: clerk@vigo-pc.gov.uk
Web: www.vigo-pc.gov.uk

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that a Meeting of the Parish Council will be held in Vigo Village Hall on **Monday 20th January at 7.30 pm**, which meeting Members are summoned to attend.

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA

- 1) To Receive Apologies for Absence
 - 2) To Receive Declarations of Interest
- Suspension of meeting for:
- 3) Questions from the press and public
 - 4) Borough and County Council Representative Reports
 - 5) Police and Community Warden Reports
- 6) To Approve the Minutes of the Full Parish Council Meeting held on 16th December 2019
 - 7) To discuss Matters Arising from previous minutes not otherwise on the agenda
Information only, no motions proposed, or decisions taken under this item
 - 8) To discuss any Grounds Maintenance, Tree or Grass Cutting issues noted.
 - 9) Issue with sunken ground on Parish Land to the rear of Hornbeams
 - 10) Damage caused to Parish Land by DLS Utility Services
 - 11) Defibrillators in Vigo.
 - 12) Induction, Training and Conference attendance.
 - 13) Upkeep of seating area in The Bay and The Bay in general (hall / shops)
 - 14) Planning:
 - a) Tree Preservation Applications
 - 136 Timberbank – update following site meeting
 - 20191340: 46 Timberbank: removal of 16 trees, 2 fallen trees and 1 tree stump.
The trees are over-crowded, and the garden surface is unsafe. The trees are in close proximity to the house and no sunlight can get into the garden.

- b) Full Planning Applications
 - None noted at time of agenda publication
- c) Covenant Three Applications:
 - 134 Timberbank: covenant approval for two storey side extension
- d) Any Other Planning Matters:

15) To discuss any requests from and matters regarding residents

16) To discuss and update on any covenant breaches

17) To discuss any Highways and Gravesham issues.

18) To discuss removal of telephone box in The Bay, Vigo.

19) To receive an update and discuss any Play Area Issues (Play Park and Ball Park).

20) Flooding in Vigo.

21) Trosley Country Park parking

22) Social Media / Website / IT

23) Finance:

- a) To note any payments made since the last meeting
- b) To authorise payments due (schedule of payments to follow)
- c) To note any income received (schedule of income to follow)
- d) To note actual vs budget spend to period ended 31.12.19
- e) To note bank reconciliation for period ended 31.12.19
- f) Other finance issues to note / Responsible Financial Officers Report

24) To receive the Chairs Announcements

25) To allocate and agree "Councillor Patches"

26) GDRP Audit / Document Retention Policy

27) To receive the Clerks Report and to note Correspondence received.

28) Casual Vacancy

29) To note any nominations for the KALC Community Awards Scheme

30) White Post Lane One-Way Revocation

31) Reports from Working Parties.

32) VE / VJ Commemoration 08.05.2020

33) Reports from Other Organisations and Bodies

- a) Vigo Village Hall
- b) Joint Transportation Board
- c) Trosley Country Park Liaison Group
- d) Kent Association of Local Council Gravesham Group

34) Any Other Urgent Business at the Chairman's discretion.

Information only, no motions may be proposed, nor decisions taken under this item.

Closed Session:

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, due to the confidential nature of the next item the public and press will be asked to leave the meeting

35) Land Enclosure

36) Properties in Vigo in disrepair / Planning Enforcement issues

The Parish Clerk Dated: 14th January 2020