



# Vigo Parish Council

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Vigo Village Hall  
The Bay, Vigo Village  
Gravesend  
Kent DA13 0TD  
Tel: 01732 823337  
Email: [clerk@vigo-pc.gov.uk](mailto:clerk@vigo-pc.gov.uk)  
Web: [www.vigo-pc.gov.uk](http://www.vigo-pc.gov.uk)

## TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that a Meeting of the Parish Council will be held in Vigo Village Hall on **Monday 17<sup>th</sup> February 2020 at 7.30 pm**, which meeting Members are summoned to attend.

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

## AGENDA

- 1) To Receive Apologies for Absence
- 2) To Receive Declarations of Interest

### Suspension of meeting for:

- 3) Questions from the press and public
- 4) Borough and County Council Representative Reports
- 5) Police and Community Warden Reports
- 6) To Approve the Minutes of the Full Parish Council Meeting held on 20<sup>th</sup> January 2020
- 7) To discuss Matters Arising from previous minutes not otherwise on the agenda  
Information only, no motions proposed, or decisions taken under this item
- 8) To discuss any Grounds Maintenance, Tree or Grass Cutting issues noted.
- 9) Storm Ciara – to note any issues on Parish land or with Parish Trees
- 10) The Great British Spring Clean
- 11) Timberbank Bus Stop, proposal to install solar light
- 12) Stansted History Website update
- 13) Issue with sunken ground on Parish Land to the rear of Hornbeams
- 14) Damage caused to Parish Land by DLS Utility Services
- 15) Defibrillators in Vigo.
- 16) Induction, Training and Conference attendance.
- 17) Upkeep of seating area in The Bay and The Bay in general (hall / shops)

18) Planning:

- a) Tree Preservation Applications
  - 136 Timberbank – update following amended description
  - 2020095: 1 The Coach Drive: re-pollard 1 x sweet chestnut (rear garden), trim laurel and 2 x conifer, re-pollard 1 x sweet chestnut (front garden).
  - 2020093: 3 Timberbank: reduce silver birch by 50%
  - 20200133: 8 The Covert: fell 1 x ash tree
  - 20200129: 7 Bramblebank: crown reshape 1 x oak, reduce 1 x hornbeam, fell 1 x conifer
- b) Full Planning Applications
  - None noted at time of agenda publication
- c) Covenant Three Applications:
  - 2 Downs Wood: proposed replacement windows and doors
  - 5 Chestnut Lane: proposed replacement front porch
  - 102 Highview: proposed replacement cladding
  - Churchside: informal request for information on garage conversion
- d) Any Other Planning Matters:

19) To discuss any requests from and matters regarding residents

20) To discuss and update on any covenant breaches

21) To discuss any Highways and Gravesham issues.

22) To receive an update and discuss any Play Area Issues (Play Park and Ball Park)

- Basket swing secondary support update
- To agree quote for replacement parts for flat and cradle swings

23) Flooding in Vigo.

24) Trosley Country Park parking

25) Social Media / Website / IT

- To agree Social Media Policy
- Any other issues

26) Finance:

- a) To note any payments made since the last meeting
- b) To authorise payments due (schedule of payments to follow)
- c) To note any income received (schedule of income to follow)
- d) To note actual vs budget spend to period ended 31.12.19
- e) To note bank reconciliation for period ended 31.12.19
- f) To agree Action with Communities in Rural Kent membership
- g) To agree Society of Local Council Clerks membership
- h) To discuss / agree Fire Action quote for replacement CCTV camera
- i) To agree Credit Application for RBLI Industries
- j) To discuss Internal Auditor appointment
- k) Other finance issues to note / Responsible Financial Officers Report

- 27) To receive the Chairs Announcements
- 28) To receive the Clerks Report and to note Correspondence received.
- 29) Dogs Trust – Walk This Way 2020 campaign
- 30) Pop Up Cafe
- 31) Casual Vacancy
- 32) To note any nominations for the KALC Community Awards Scheme
- 33) White Post Lane One-Way Revocation
- 34) Reports from Working Parties.
- 35) VE / VJ Commemoration 08.05.2020
- 36) Reports from Other Organisations and Bodies
  - a) Vigo Village Hall
  - b) Joint Transportation Board
  - c) Trosley Country Park Liaison Group
  - d) Kent Association of Local Council Gravesham Group
- 37) Any Other Urgent Business at the Chairman's discretion.  
Information only, no motions may be proposed, nor decisions taken under this item.

**Closed Session:**

Pursuant to Section 1 (2) of the Public Bodies Admission to Meetings Act 1960, due to the confidential nature of the next item the public and press will be asked to leave the meeting

- 38) Land Enclosure
- 39) Properties in Vigo in disrepair / Planning Enforcement issues

**The Parish Clerk Dated: 11<sup>th</sup> February 2020**