



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
Kent DA13 0TD
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TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that a Meeting of the Parish Council will be held in Vigo Village Hall on **Monday 16th March 2020 at 7.30 pm**, which meeting Members are summoned to attend.

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA

- 1) To Receive Apologies for Absence
- 2) To Receive Declarations of Interest
- Suspension of meeting for:
 - 3) Questions from the press and public
 - 4) Borough and County Council Representative Reports
 - 5) Police and Community Warden Reports
- 6) To Approve the Minutes of the Full Parish Council Meeting held on 17th February 2020
- 7) To discuss Matters Arising from previous minutes not otherwise on the agenda
Information only, no motions proposed, or decisions taken under this item
- 8) To discuss any Grounds Maintenance, Tree or Grass Cutting issues noted.
- 9) Timberbank Bus Stop, proposal to install solar light
- 10) Issue with sunken ground on Parish Land to the rear of Hornbeams
- 11) Defibrillators in Vigo.
- 12) Induction, Training and Conference attendance.
- 13) Upkeep of seating area in The Bay and The Bay in general (hall / shops)
- 14) Planning:
 - a) Tree Preservation Applications
 - 20200214: 275 Highview: re-pollarding of Sweet Chestnut tree
 - 20200202: 28 The Coppice: fell 1 x Paper Birch Tree
 - b) Full Planning Applications
 - 20200032: 95 Timberbank: erection of two storey rear extension
 - 20200173: 33 Timberbank: 1st floor side and rear elevation extension
 - 20200178: 110 Highview: Amendment to application 20190375
 - 20200270: 3 Highview: Conversion of integral garage to living accommodation

- c) Covenant Three Applications:
 - 48 Timberbank: change of garage door colour
 - 1 Hornbeams: approval sought for fascia board colour
 - 13 Ash Keys: retrospective application for replacement fascia boards
 - d) Any Other Planning Matters:
- 15) To discuss any requests from and matters regarding residents
 - 16) To discuss and update on any covenant breaches
 - 17) To discuss any Highways and Gravesham issues
 - To include discussion on street light maintenance in Vigo
 - 18) To receive an update and discuss any Play Area Issues (Play Park and Ball Park)
 - To note the quarterly Play Park inspection report and associated issues
 - Any other matters
 - 19) Flooding in Vigo
 - To include proposal from VPC Council Member to discuss drainage through Timberbank / Harvel Road bund on Community Land and agree a solution to the problem.
 - 20) Trosley Country Park parking
 - 21) Social Media / Website / IT
 - To discuss comments made on social media by residents
 - To discuss updating the Parish website and agree funding
 - To discuss provision of dedicated laptop / tablets for Council Members use
 - 22) GDPR
 - 23) Finance:
 - a) To note any payments made since the last meeting
 - b) To authorise payments due (schedule of payments to follow)
 - c) To note any income received (schedule of income to follow)
 - d) To note actual vs budget spend to period ended 31.12.19
 - e) To note bank reconciliation for period ended 31.12.19
 - f) Other finance issues to note / Responsible Financial Officers Report
 - 24) To receive the Chairs Announcements
 - 25) To receive the Clerks Report and to note Correspondence received.
 - 26) Litter in Vigo
 - 27) Pop Up Cafe
 - 28) Casual Vacancy
 - 29) Update on Squirrels Pre-School Group
 - 30) Covid-19 advice and update
 - 31) Reports from Working Parties.
 - 32) VE / VJ Commemoration 08.05.2020
 - Update on progress
 - Discussion regarding Risk Assessment and Insurance
 - To approve spend so far

33) Reports from Other Organisations and Bodies

- a) Vigo Village Hall
- b) Joint Transportation Board
- c) Trosley Country Park Liaison Group
- d) Kent Association of Local Council Gravesham Group

34) Any Other Urgent Business at the Chairman's discretion.

Information only, no motions may be proposed, nor decisions taken under this item.

Closed Session:

Pursuant to Section 1 (2) of the Public Bodies Admission to Meetings Act 1960, due to the confidential nature of the next item the public and press will be asked to leave the meeting

35) Land Enclosure

36) Properties in Vigo in disrepair / Planning Enforcement issues

The Parish Clerk Dated: 10th March 2020