



Register of data controllers

Entry details

Organisation name : Vigo Parish Council

Registration reference : ZA179392

Date registered : 05 July 2016

Registration expires : 04 July 2018

Organisation Address

Vigo Village Hall
The Bay
Vigo
Gravesend
Kent
DA13 0TD

This data controller states that it is a public authority under the Freedom of Information Act 2000 or a Scottish public authority under the Freedom of Information (Scotland) Act 2002

Customer enquiry contact details

Clerk
Vigo Village Hall
The Bay
Vigo
Gravesend
Kent
DA13 0TD
Email address: vigoparishcouncil@talktalkbusiness.net

Nature of work description

Nature of work - Provision of council services

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to carry out our statutory duties. We also process personal information to promote our services; undertake fundraising; maintain our accounts and records; manage and support our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details

Who the information is processed about

We process personal information about:

- employees
- suppliers
- complainants, enquirers
- business contacts
- professional advisers and consultants
- residents of the parish
- elected representatives and holders of public office
- members of the parish council

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- suppliers and service providers
- persons making an enquiry or complaint
- local government
- current, past and prospective employers
- financial organisations

CCTV for crime prevention

CCTV is used for maintaining the security of property and premises and for preventing and investigating crime. For these reasons the information processed may include visual images, personal appearance and behaviours. This information may be about staff, customers and clients, offenders and suspected offenders, members of the public and those inside, entering or in the immediate vicinity of the area under surveillance. Where necessary or required this information is shared with the data subjects themselves, employees and agents, services providers, police forces, security organisations and persons making an enquiry.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.

End of Report